

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 26, 2011

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, May 26, 2011, at 1:30 P.M.

Members Present:

Lynn C Patrick, Chairman

Rodney Pearson

Thomas A. Wicker

Members Not Present:

John Hairston, Vice-Chairman

Derek Gibbs

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

David Litchliter, ITS Executive Director

Michele Blocker, Internal Support Division Director

Martha Pemberton, Information Systems Services (ISS) Division Director

Lynn Ainsworth, ISS Division Deputy Director

Donna Nead Rogers, Special Assistant Attorney General

Roger Graves, Telecomm Services Division Director

Jimmy Webster, Information Security Division Director

Mitchell Bounds, Data Services Division Director

Craig Orgeron, Strategic Services Division Director

David Johnson, ITS Business Manager

Tina Wilkins, ISS Technology Consultant

Jane Woosley, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Cheryl Yelverton, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Caren Brister, Strategic Services Division

Rhonda Allen, Strategic Services Division

Debra Brown, Strategic Services Division

Laura Pentecost, Data Services Division

Mike Hatch, Data Services Division

Leslie Swilley, Internal Support Division

Jeff Jennings, Telecomm Services Division

Bill Roach, Wireless Communication Commission Executive Officer

Jennifer Dotson, Internal Support Division/WCC Support Staff

Others Present:

Kris Gautier, AT&T

Linda McFall, Institutions of Higher Learning

Karen Newman, The Clay Firm

Dennis Graham, Cellular South

Terrell Knight, Cellular South

Janice Fitzgerald, Cellular South

Jamie Vega, Cellular South

Jennifer Hinman, Cellular South

Jeff Mann, Curam Software

Adair Cunningham, Capitol Resources

Michael Davis, University of Mississippi Medical Center

Agenda Item No. 1: Lynn Patrick called the meeting to order and directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 28, 2011.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the April 28, 2011 meeting be approved as written:

Motion carried; unanimously.

Unscheduled Agenda Item: Rodney Pearson commended Mitchell Bounds, Data Services Division Director, for his dedication, leadership and hard work to successfully move the State Data Center to its new facility on Eastwood Drive, including the incorporation of new technologies into the state's technology infrastructure.

Agenda Item No. 3: Teresa Washington presented Project No. 39276, requesting approval for the sole-source acquisition of the Ad Astra Scheduling Suite software, with associated installation, training, strategic scheduling checkups, and software maintenance and support for the **MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)**. The staffs of ITS and IHL jointly recommend Ad Astra as the sole-source provider of the Ad Astra Scheduling Suite, to provide software, installation, training, strategic scheduling checkups, and software maintenance and support, at a total 3-year lifecycle cost of \$1,198,920.00.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson abstaining from the vote.

Agenda Item No. 4: Teresa Washington presented the recommendation for RFP No. 3524-39226 for the continuation of the Agreement with Buford Goff & Associates, Inc., for quality assurance consulting services for the implementation of a statewide wireless communications system for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**, Mississippi Wireless Information Network (MSWIN) project. The staffs of ITS and the WCC jointly recommend approval of the continuation of this agreement with Buford Goff & Associates through June 30, 2013, in an amount not to exceed \$1,199,520.00 plus travel expenses, for up to an additional 6,720 hours of quality assurance consulting services for the implementation of a statewide wireless communications system. With this continuation, the revised total lifecycle cost of this project is \$3,666,220.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Teresa Washington presented the recommendation for RFP No. 3464-39212 for the continuation of the Agreement with JSI Communications for two telecommunications technicians for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of this Agreement with JSI Communications through August 24, 2013, in an amount not to exceed \$291,200.00 for two telecommunications technicians. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$728,000.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Paula Conn presented the recommendation for RFP No. 3489-39267 for the continuation of the Agreement with Cellular South for statewide voice and data cellular services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES** on behalf of the State of Mississippi. The staff of ITS recommends approval of the continuation of this Agreement with Cellular South through June 25, 2014 for statewide cellular voice and data services.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2: Martha Pemberton and Michael Davis, UMMC, presented Project No. 39291, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI**

MEDICAL CENTER (UMMC) to request proposals for the acquisition of Managed Document Output Services. UMMC requests approval of this exemption at a total estimated maximum 5-year life cycle cost of \$10,800,000.00. It is UMMC's intent to solicit proposals that will reduce the overall cost for this term with innovative solutions. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Lynn Patrick thanked David Litchliter for his service as ITS Executive Director, stating it had been a pleasure to work with him. David's dedication, vision, leadership and integrity have been key to the success of ITS in serving the State of Mississippi and partnering with diverse State agencies to deliver technology solutions for the benefit of Mississippi citizens. David has handled the challenges of this position with distinction, striving for cost-effective and efficient application of technology, standardizing wherever practical, leveraging total State technology purchasing power, and sharing IT resources across agency boundaries. During his tenure as Executive Director, much has changed for the good of the State. David can be proud of all that has been accomplished during his watch. Included in his legacy is our new State Data Center that stands at the ready to securely and effectively serve State agencies. The ITS Board appreciates his service of over 35 years and especially his service as ITS Executive Director since 1994.

On motion by Rodney Pearson and second by Tom Wicker that the ITS Board accept David Litchliter's request to retire from State Service effective June 30, 2011:

Motion carried; unanimously.

On motion by Rodney Pearson and second by Tom Wicker that, after evaluation of the candidates and careful consideration, the ITS Board appoint Craig Orgeron, Ph.D. as ITS Executive Director and the Chief Information Officer of the State of Mississippi effective July 1, 2011, and subject to Senate confirmation:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of Quorum for next ITS Board Meeting scheduled for Thursday, June 23, 2011.

On motion by Rodney Pearson and second by Tom Wicker that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

Board Meeting, May 26, 2011.

Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

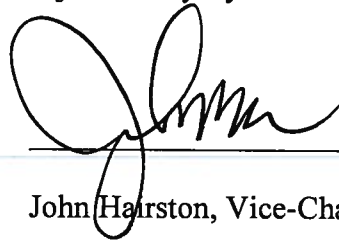
Board Meeting, May 26, 2011.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, May 26, 2011.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Lynn Patrick.

A handwritten signature in black ink, appearing to read "John", written over a horizontal line.

Lynn C Patrick, Chairman

John Hairston, Vice-Chairman